

Opening Hours  
Monday to Friday 8am to 5pm  
Saturday 8am to 4pm  
Sunday 10am to 2pm  
Bank Holidays 10am to 4pm

CARELINE  
The Agency For Care Staff



November 2024

# NEWSLETTER

Refer a friend and received £100 as a thank you!

Apply today at [admin@carelineagency.co.uk](mailto:admin@carelineagency.co.uk)

## CHRISTMAS PAY DAY

Pay day in December  
will be

Tuesday 24th  
December

All timesheets **MUST** be  
received by 5pm on  
Tuesday 17th  
December

so that they can be  
processed in time

CONGRATULATIONS to our staff of the month for November  
**HANNAH TAYLOR!**

Careline has received some really positive feedback from Nursery Managers with lovely words regarding how helpful Hannah has been.

**A big thank you from all of us at Careline for representing our team so well.**

### Message from the training team

As you are all aware, it is really important that you have your mandatory training in place and that it is updated accordingly. We monitor and audit training records every month and contact you when your training is near to expiring. There is no specific requirement for you to do our training as we can accept training certificates from other training providers.

If you have any training queries, please do not hesitate to contact the training team on [admin@carelineagency.co.uk](mailto:admin@carelineagency.co.uk)

Sending out this Newsletter always gives us the perfect opportunity to thank you all for your hard work and support. Careline has an outstanding reputation for delivering exceptional service and this is as a result of the staff we employ. Thank you all once again for choosing Careline and for carrying out your duties so professionally!



**WE ARE  
HIRING  
NOW!**

**CARELINE**  
THE AGENCY FOR CARE STAFF LIMITED

#### EXPERIENCED STAFF REQUIRED FOR:

- Learning Disabilities
- Physical Disabilities
- Mental Health
- Children & Young People
- Nursery

**APPLY NOW!** Tele: 0118 9585858

Send your CV to [recruitment@carelineagency.co.uk](mailto:recruitment@carelineagency.co.uk)

### Social Media Alert!!

For up-to-date and useful information please check out Careline's social media feeds. Feel free to ping us a tweet or message - we'd love to hear from you!

**Facebook** <https://www.facebook.com/Careline-the-agency-for-care-staff-279319945438099>

**Instagram** [@carelineagency](https://www.instagram.com/carelineagency)  
[Instagram@carelineagency](https://www.instagram.com/carelineagency)  
and  
[@carelinenurserystaff](https://www.instagram.com/carelinenurserystaff)  
[Instagram@carelinenurserystaff](https://www.instagram.com/carelinenurserystaff)

**LinkedIn** <https://www.linkedin.com/in/careline-agency-40284244/>

Odd Socks Day is a fun and light-hearted event that encourages people to embrace individuality and celebrate differences. On this day, participants are encouraged to wear mismatched socks as a symbol of uniqueness and to promote acceptance of diversity. Odd Socks Day is a fantastic opportunity to raise awareness about important social issues, including bullying and prejudice.

For more information please visit

<https://anti-bullyingalliance.org.uk/anti-bullying-week-2024-choose-respect/odd-socks-day/what-odd-socks-day>

**NHS**  
**Be Wise  
Immunise**  
Are you eligible for a  
**FREE Flu vaccination**  
this year?  
Find out more  
at [nhs.uk](https://nhs.uk)  
**HERE  
TO  
HELP**

**Odd Socks Day**  
We'll be wearing our  
odd socks this Odd  
Socks Day, will you?  
Tuesday 12<sup>th</sup> November 2024  
#AntiBullyingWeek  
#OddSocksDay

If you have an issue with a shift i.e. if you are sick, have an emergency, have a problem with your car/public transport or if there is any other reason that you cannot make it to a booking that you have already agreed to, please make sure you **call the office and speak to someone asap**. If you are unable to make a quick phone call, please ask someone else to do this on your behalf. Emails, texts and voicemails **ARE MISSED** and this leaves us and our clients in an extremely difficult situation. You can find our opening times above –please call within these times and if you don't get through straight away, please keep trying. Sometimes there is only one member of office staff available (on-call/weekends). Please bear with us! Thank you.