



Staff of the month  
Louise Willmott



# NEWSLETTER



Careline Newsletter

February 2020

Welcome to our February Newsletter,

Another month has passed and its all change here in the office! For those of you that don't know, Eleanor from the Care Team is leaving on the 6th of March to start her maternity leave before her baby is due on the 30th of March. This is Eleanor and her husbands first baby and we wish them all the very best as they start their new and exciting adventure together. We'll let you know whether it's a boy or girl as soon as we know!

In the meantime Karen has joined the Care Team to cover Eleanor's maternity leave to work alongside Lorraine. Karen is settling in really well and is fast becoming a great asset to the office team, indeed, some of you may already have spoken to her as she completes her training before Eleanor leaves. I'm sure that you will join us in welcoming her to the Careline Team.



Lorraine Huges

Lesbian Gay Bisexual Trans +  
**History Month**

*"...Both myself and Stuart met and worked with Sallyanne who settled in well with new routines. Staff and pupils said what a support she was and we are all looking forward to working with her again"*

Feedback by one of our Managers of a special needs school



## Calling all West Berkshire Staff!

From children to adults, learning to physical disabilities and babies to elderly services we have it all in West Berkshire.

We have a huge variety of work on offer, whether you want to do one shift a month to top up income or save for that special trip, or whether you want to work full time and work the hours that you chose, we have it all available.

If you don't need any extra work but you know someone who might, please pass our details on and don't forget that we have a "refer a friend" scheme. Once the person you have referred has worked one shift you will receive a cash bonus of £50!

Please give the Careline office a call on 0118 9585858 and speak to one of our co-ordinators if you want to discuss our available work in more detail. We look forward to hearing from you soon!



## Have you seen our Manual Handling training room?

Although we offer a lot of our training online we also have the facility to provide face to face training for Manual Handling in the Careline office.

My name is Heather McGregor and I am the Managed Care Team Leader here in the office. I have been the accredited Manual Handling Trainer for Careline since March 2019 and I provide a bespoke training session in the office that covers both theoretical training and equipment training. The session runs for approx. 2.5hrs and can be tailored to suit the experience and needs of the staff attending.

All new staff that require Manual Handling training to support clients through Careline with no prior experience will need to complete this initial session but staff with evidenced prior experience can complete online training if they prefer.

Regardless of experience, if you want to come in and see me for this training then all you need to do is contact the office on 0118 9585858 to speak to our training co-ordinator.

I look forward to seeing you all!



Our Manual Handling training room is fully equipped with an electric mobile hoist, hoist slings, profiling bed, slide sheet, wheelchair and walking frame.

## Is your training up-to-date?

If not please contact us on your local number or [training@carelineagency.co.uk](mailto:training@carelineagency.co.uk)

Reading 0118 9585858  
Swindon 01793 616263

Basingstoke 01256 474444

Bracknell 01344 868990  
Slough 01753 535358

Woking 01483 772977  
Newbury 01635 524524

Oxford 01865 722221  
Southampton 023 8076 8686