

Newsletter June 2016



Welcoming Julie & Chantelle to the team!

Julie Deacon joined us in May as Business Development Manager. I'm sure you all join me in welcoming Julie to the team.

Chantelle Ramsey will be joining us 18th May as our new Care and Support Co Ordinator. Chantelle will be working alongside Jenna on the care and support section so I'm sure you will all be hearing from her soon! Your patience would be greatly appreciated whilst Chantelle is learning the ropes and I'm sure you will join us in welcoming Chantelle to the office.

Goodbye Amy

Amy will be leaving us at the beginning of June to begin her maternity leave. I'm sure you will agree that Amy will be greatly missed but join me in wishing her and her husband well with their new addition to their family. Good luck Amy!



DBS Certificates

Please take care of your DBS certificates! Careline do not receive a copy or keep a copy of your certificate. Some services may ask you to take your certificate with you when arriving for duty, if you do not have it this may affect the work you are able to complete.

If you have lost your DBS certificate we can help you process a new one for a processing charge of £44.

Availability

Please use the availability grid on your timesheets to let us know what days/times you're looking for work the following week. The sooner we have this information the sooner we can start looking for work for you.

Vacancies



We currently have the following vacancies.

Nursery Staff. Qualified and Unqualified.

Support Workers to work with our 1-1 clients. We have a wide variety of clients looking for 1-1 support including children and adults.

Care workers, to provide temporary cover to care homes and residential units for elderly clients, adults with learning disabilities and childrens services.

Refer a friend!

Careline is always on the lookout for new staff with experience in the care industry. If you know someone who is looking for work please put them in touch with us

Punctuality!

All our clients rely on us arriving for duty on time. Please endeavour to do so. If for any reason you are running late please let us know as soon as possible so your clients can be kept up to date.



Saturday 18th June

9.30am-11.15am First Aid/Epilepsy Awareness.
11.30am-1pm Dignity and Respect.

Please give Jenna a call at the office if you would like to be booked on the training as spaces fill up fast.

First Aid, Health & Safety, Safeguarding Adults/Children, Mental Capacity Act and Personal & Professional Boundaries are mandatory when working for Careline and if these are not up-to-date, it could affect the work that is offered to you. If there is any training you would like to request, please [email Jenna](#).



Congratulations to **Josette Smith** who has been awarded our Careline Staff of the Month and will receive a letter of congratulations. Well done! This award is given for many different reasons such as staff going the extra mile, having a flexible approach, giving an outstanding service to our clients and their families and many more.

The Month of June!

June is the start of Strawberry Season.



Picnics, vanilla ice cream... Strawberries are the ultimate summer fruit.

A happy heart-shaped sight, they're abundant now and tastier than ever.

Please check out the amazing link below for some wonderful recipes using our nation's favourite fruit!

<http://www.bonappetit.com/recipes/slideshow/strawberry-recipes>



www.carelineagency.co.uk
enquiries@carelineagency.co.uk